



## Interact Center COVID-19 Preparedness Plan SUMMARY

The following document summarizes the Interact Center COVID-19 Preparedness Plan, administered by Glenis Zempel- Managing Director, effective May 24, 2022. Please review the complete COVID-19 Preparedness Plan for additional details.

### **Vaccines:**

All individuals at Interact Center are required to be up to date with COVID-19 vaccines. "Up to date" means completion of an initial vaccine series as well as **one** booster shot.

### **Face Masks:**

Interact Center requires everyone in the building to wear a properly fitting face mask at all times when not actively eating or drinking. A properly fitting face mask will cover both the nose and mouth, and fit snugly against the sides of the face.

### **Visitors:**

All visitors must have an appointment and are required to wear an approved face mask and provide proof of vaccination. Transit drivers will be allowed to enter Interact without showing proof of vaccination but must wear a properly fitting face mask prior to entry.

Food deliveries will not be allowed until further notice.

### **Health Screenings:**

Please self-monitor for signs and symptoms of COVID-19. If you are not feeling well or have had a potential exposure to someone with COVID-19, **DO NOT COME TO INTERACT.**

### **Sick Rooms:**

Interact Center has two dedicated "sick" rooms where sick workers and artists can isolate from others in the building until a safe ride can be secured home.

### **Quarantine:**

If you test positive for COVID-19 and are experiencing symptoms, stay home until all of these things are true:

- You feel better. Your cough, shortness of breath, or other symptoms are better.
- You have had no fever for at least 24 hours, without using medicine that lowers fevers.
- It has been 10 days since you first felt sick.

If you are **not** experiencing symptoms **and** have tested positive for COVID-19, you must also stay home for a minimum of 10 days, or until proof of a negative COVID-19 test can be provided.



If you are identified as having had close contact with an individual with COVID-19, you **do not** need to quarantine, but you do need to wear a properly fitting face mask around others for 10 days and monitor for symptoms. Get tested 5 days after exposure (the date of exposure is day 0). If at any time you begin to feel sick or test positive, please follow the sections about regarding testing positive.

### **Sick Time:**

Interact employees should speak to the plan administrator if additional sick time is needed due to a COVID-19 infection.

Artists should speak to their department manager and/or client services coordinator to ensure time away from Interact is excused.

### **Communication & Privacy:**

Interact respects the privacy for all staff, artists, volunteers, etc. and will follow all data privacy and HIPAA laws and regulations. Interact staff will discretely notify individuals of potential exposures as warranted.

### **Hand Hygiene:**

Interact Center encourages frequent handwashing and has ample supplies of hand sanitizer available throughout the building.

### **Cleaning & Disinfecting:**

Professional cleaners disinfect the entire Interact building once per day at the end of the day. Staff may also choose to complete disinfecting of areas more frequently.

### **Ventilation:**

Each room at Interact Center is equipped with a portable room air filter. Staff are also encouraged to open outside doors for fresh airflow whenever possible. Interact Center HVAC units are serviced quarterly, and filters replaced.

### **Reasonable Accommodation:**

Due to increased stressors and staffing limitations, Virtual Interact will be discontinued. This decision was made on May 18, 2022. The last day of Virtual Interact will be on Friday July 29, 2022. For staff members, unable to receive the COVID-19 vaccine or able to wear a face mask, please speak with the plan administrator for alternatives such as working from home. For artists unable to receive the COVID-19 vaccine or able to wear a face mask, Interact Center staff will be working closely with you and your team over June and July 2022 to ensure continuity of care. This could mean finding a way to return to in-person, a search for another virtual program, or other programming alternatives.

This plan last modified on: 5/24/2022

Certified by: Glenis Zempel, Managing Director